

Central Ohio Chapter CAI
Programs Committee Meeting Minutes
November 30, 2017

Attendees: Karen Murphy, Chair, Kim Bock, Kathie Cesa, Jess Griffith, Lashawn Hill, and Jeff Kaman.
Absent: Mike Lange and Robin Strohm

I. CALL TO ORDER

Karen Murphy called the meeting to order at 8:35 a.m.

II. APPROVAL OF LAST MEETING'S MINUTES

The minutes from the October 4, 2017, meeting were emailed to committee members prior to this meeting. *Minutes were approved by unanimous vote of those present.*

III. OLD BUSINESS

- a. **NOVEMBER LUNCHEON FEEDBACK** – Kim Bock provided the committee with notes from the completed surveys. Karen is going to reach out to Vince/Rob to get their feedback from the luncheon.
- b. **BOARD LEADERSHIP DEVELOPMENT FEEDBACK** – The feedback from the course was positive, although some thought it could be longer. We discussed options for the next course. One option is to have 5 sessions throughout the year – each a 2-hour session – that way someone voted into the Board in March would start with maybe Session 2 and finish the following January with Session 1. Another option discussed was having the course for 6 hours instead of 4.
- c. **PROPERTY MANAGER LUNCHEON** – This is all set for December 8 at ClaySpace. Lunch will be from 11-12 and the projects will be from 12-3.
- d. **2018 LUNCHEONS** – To be held at The Fawcett Center – We are considering reserving a larger room to accommodate 70 attendees for future luncheons.
 - i. **January 25 Luncheon/Annual Meeting** – Topic – Insurance and Remediation. Ty Kashmiry is going to speak about insurance. Jane from Mammoth Restoration will address the topic of remediation after disaster (water, fire, wind)
 - ii. **March 22 Luncheon** – Topic – Social Media – Barb Burger/Burger Media.
 - iii. **May 24 Luncheon** – Topic – Civil Discourse. Possible Speaker: Ted Celeste. More updates as the event gets closer.
 - iv. **July 27 Happy Hour** – RC Hotel (Dublin) rooftop? Jeff Kaman will scout locations
 - v. **September 27 Luncheon** – Security themed.
 - vi. **November 15 Luncheon** – Possible National Speaker – Sexual harassment/hoarding noted as possible topics
- e. **SPEAKER MANUAL**
Kim Bock is working on this.
- f. **CHARTERS** – Jeff Kaman presented a draft of a charter for the committee to review. This will be finalized at our January meeting.
- g. **SURVEY** – Survey was used at the November luncheon, with only a few attendees completing them. We need to emphasize the importance of these at future luncheons.

III. NEXT COMMITTEE MEETING

The next committee meeting is on Tuesday, January 16, 2018, at 8:30 a.m. at the Bethel Road Panera.

IV. ADJOURNMENT

Having no further business to come before the committee, a motion was made and seconded to adjourn the meeting. Meeting adjourned at 9:24 a.m.

Respectfully submitted,
Karen A. Murphy
Programs Committee Chair