

Central Ohio Chapter CAI  
Programs Committee Meeting Minutes  
November 14, 2019

Attendees: Karen Murphy, Chair; Jeremy Hamilton, Michelle Hoffman, Jennifer Huber, Jeff Kaman, Aimee Myers, and Emily Stephen  
Absent: Kim Bock

I. **ALL TO ORDER**

Karen Murphy called the meeting to order at 8:35 a.m.

II. **APPROVAL OF LAST MEETING'S MINUTES**

*A motion was made and seconded to approve the minutes from the August 22, 2019, meeting.  
Motion carried by unanimous vote of those present.*

III. **OLD BUSINESS**

a. **2019 Events**

i. **November 21 Luncheon** – Legal Session – All three firms will be represented. Jeff will moderate the event to ensure time flow.

b. **Educational Materials for website**

i. None of the educational materials are on the website.

**Action:** Karen to send final versions of the items to the Committee members – if approved, Kathie to put all on the website.

**Action:** Emily to provide additional information under the “insurance” section on the “What does my Condo fee cover?” material.

c. **2020 Luncheon topics/speakers**

i. **January 23 – Annual Meeting** – Since this meeting has a shortened time for a speaker (30 minutes), the committee is looking at showing a video (or videos) from CAI National on a topic (topics) which would still provide one hour of CE to the manager attendees.

**Action:** Kathie to peruse the CAI National site’s videos to select one (or more) and confirm with CAI National that they will be accepted for educational credit.

**Action:** Karen is putting together a speech to give at the meeting to have attendees take the time to complete a survey (more on topics in survey under New Business).

ii. **March 26 – Cyber Security** – Aimee reached out to Tom Engblom as a potential speaker for this event as he is currently working on a book covering this topic and its effects on Associations.

**Action:** Aimee to follow up with Tom to confirm availability on this date (if Tom is not available, we may move this topic to May).

iii. **May 28 – All I Need to Know I learned in Kindergarten** (by Robert Fulghum)

**Action:** Committee member purchase the book to go over the content (This is a collection of Robert Fulghum’s favorite observations, written over the years, that reveal simple truths about small lives with big meanings). **\*\*I don’t know who else would like to, but I bought the Kindle version.**

iv. **July 10** – Pins Mechanical Summer Mixer Event from 4 p.m. – 6 p.m. (maybe a tour from 3-4—if tour guide is available).

**Action:** Karen to contact Arnold to see if he would make the arrangements for this event since he did such a great job with arranging last year’s event.

v. **September 24 – Marquee Event** – Habits for Success/Craig Huntington confirmed to speak at the luncheon.

**Action:** Jeff to contact reps from Cleveland and Cincinnati CAI Chapters to invite their members to attend this event.

vi. **November 19** – Fair Housing possible

**Action:** Kathie has reached out to National to check on Dawn’s availability and is awaiting confirmation.

d. **2020 Trade Fair** – August 21, 2020, at the Renaissance Hotel in Westerville – For information purposes only as the Trade Fair Committee works on this event.

IV. **NEW BUSINESS**

**2020 Board Leadership/Development Class**

Since the 2019 planned class had to be cancelled due to low registrants, the committee brainstormed on what to do to entice owners to attend.

**Action:** Each committee member brings up to 3 options for this training to the next meeting so that we can poll our members (survey at the Annual Meeting) to see what would make them more apt to attend.


V. **NEXT COMMITTEE MEETING**

The next committee meeting is Thursday, December 19, 2019, at 8:30 a.m. at the Kaman & Cusimano office on North High Street.

VI. **ADJOURNMENT**

The meeting at 9:43 a.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Karen A. Murphy." The signature is written in a cursive, flowing style.

Karen Murphy  
Programs Committee Chair